

JOB APPLICATION

Builders Sharpening & Service
901 S 2nd St, Cherokee, Iowa 51012
712-225-3224

Builders Sharpening & Service is an equal opportunity employer. This application will not be used for limiting or excluding any applicant from consideration for employment on a basis prohibited by local, state, or federal law. Should an applicant need reasonable accommodation in the application process, he or she should contact a company representative.

Please fill out all of the sections below:

Applicant Information

Applicant Name: _____

Address: _____

City, State and Zip _____

Code: _____

Telephone Number: _____

Email Address: _____

Date of Application: _____

Employment Position

Position(s) applying for: _____

How did you hear about this position? _____

If needed, are you available to work overtime? On what _____

date can you start working if you are hired? _____

Do you have reliable transportation to and from work? _____

Salary desired: _____

Personal Information

Do you have any friends, relatives, or acquaintances working for Builders Sharpening & Service	Yes	No
If yes, state name & relationship:		

Are you 18 years of age or older?	Yes	No
Are you a U.S. citizen or approved to work in the United States?	Yes	No
What document can you provide as proof of citizenship or legal status?		

Will you consent to a mandatory controlled substance test?	Yes	No
Do you have any condition which would require job accommodations?	Yes	No

If yes, please describe accommodations required below.

Have you ever been convicted of a criminal offense (felony or misdemeanor)?	Yes	No
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If yes, please state the nature of the crime(s), when and where convicted and disposition of the case:

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(Note: No applicant will be denied employment solely on the grounds of conviction of a criminal offense. The date of the offense, the nature of the offense, including any significant details that affect the description of the event, and the surrounding circumstances and the relevance of the offense to the position(s) applied for may, however, be considered.)

Job Skills/Qualifications

Please list below the skills and qualifications you possess for the position for which you are applying:

(Note: Builders Sharpening & Service complies with the ADA and considers reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions. It is possible that a hire may be tested on skill/agility and may be subject to a medical examination conducted by a medical professional.

Education and Training

High School

Name	Location (City, State)	# Years Attended	Degree Earned

College/University

Name	Location (City, State)	# Years Attended	Degree Earned

Vocational School/Specialized Training

Name	Location (City, State)	# Years Attended	Degree Earned

Military:

Are you a member of the Armed Services? _____

What branch of the military did you enlist? _____ What was your military rank when discharged?

How many years did you serve in the military? _____

What military skills do you possess that would be an asset for this position?

Previous Employment

Employer Name: Job Title: _____
Supervisor Name: Employer Address: _____
City, State and Zip Code: Employer Telephone: Dates Employed: _____
Reason for leaving: _____

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City, State and Zip Code: Employer Telephone: Dates Employed: _____
Reason for leaving: _____

References

Please provide 3 personal and professional reference(s) below:

Reference	Contact Information
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AT-WILL EMPLOYMENT

The relationship between you and the Builders Sharpening & Service is referred to as "employment at will." This means that your employment can be terminated at any time for any reason, with or without cause, with or without notice, by you or the Builders Sharpening & Service. No representative of Builders Sharpening & Service has authority to enter into any agreement contrary to the foregoing "employment at will" relationship. You understand that your employment is "at will," and that you acknowledge that no oral or written statements or representations regarding your employment can alter your at-will employment status, except for a written statement signed by you and either our Executive VicePresident/Chief Operations Officer or the Company's President.

With this signature, I authorize Builders Sharpening & Service to obtain and give references, and I authorized them to verify all the information I have provided. This application is accurate, and inaccuracy could result in termination

Applicant

Dated:

Signature:

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